

NAME OF SHOW: **NAHB International Builders' Show 2023 / January 31 - February 2, 2023**

COMPANY NAME: _____

BOOTH #: _____

CONTACT NAME: _____

PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 888-508-5054 to speak with one of our experts.

TARGET CHANGE REQUEST

- Scheduled target times are for freight delivery only. Exhibitors may move in once their freight has been delivered to their booth. We HIGHLY encourage you to ship to the advance warehouse.
- Exhibitors requesting a revised targeted move-in date and time must complete and return this form to Freeman by **DECEMBER 28, 2022**.
- All Target Change requests must be authorized by Freeman. Revised target times will be communicated by email.
- Small package shipments sent via UPS, FedEx, and DHL do not require target date changes.
- Freeman will make every attempt to schedule you on the day that you have requested; however, due to the number of requests, we reserve the right to refuse your request.
- We will unload target change requests on a first come basis after originally scheduled targets have been unloaded.

Exhibiting Company _____		Booth Number _____
Primary Contact _____	Telephone _____	Fax _____
Email _____		
Estimated Weight of Materials _____	Estimated Time Required to Set Display _____	
Shipping to: <input type="checkbox"/> Advance Warehouse <input type="checkbox"/> Direct to Show Site		
Please indicate day requested for new target move-in:		
Original Target Date & Time: _____		
Requested Target Date & Time: _____		

Fax or Mail Completed Form by DECEMBER 28, 2022

Freeman
Attn: Ron Pickens
6555 West Sunset Road
Las Vegas, NV 89118
Phone: 702-263-1404
Fax: 702-579-6187
ron.pickens@freeman.com

For Office Use Only

_____ Approved _____ Denied

New Target Date: _____

New Target Time: _____

Signed: _____

Date: _____